Big Business 6.1.1 for Windows ReadMe
August, 2009

Welcome to Big Business 6! Our biggest upgrade ever, Big Business 6 saves you time by being easier, faster, and more powerful than ever before. This document covers the basics for installing, updating, and seeing what's new.

Big Business 6 features a new data engine for improved performance and compatibility with modern operating systems. Please refer to the booklet which accompanies the Big Business CD, or www.bigbusiness.com, for upgrade and pricing information.

Big Busines 6 automatically updates Data Files from earlier versions; just Open a copy of your Data File. Optimizing with Tools is easier; see the Tools ReadMe for details. A growing list of new Features and Fixes is included below.

PDF Printer has been updated. Workstations using the PDF Printer from an earlier version should have the old PDF-XChange uninstalled, which requires a Restart, and have the new PDF Printer 4 installed. See Solution 6004 for detailed instructions. Big Business Tools has also been updated. Please refer to BB Tools ReadMe prior to use.

System Requirements

* Windows 2000, 2003, 2008, XP, or Vista
* Pentium or better system with 256 MB or more RAM
* 200 MB of free hard disk space

Notes

* A demo file, Demo File.4dd, is installed in the program directory (c:\program files\big business\demo \). User passwords are blank. When running on Vista, which locks the Program Files folder, the Demo File is copied to your User folder (c:\users\your_name\big business\demo).

* To switch data files, hold down the Alt key IMMEDIATELY AFTER launching Big Business.

* To create a New data file, hold down the Alt key immediately after launching and on the Open File dialogue, click New. Name and save the new file.

* To Uninstall use the Add/Remove Programs Control Panel Applet. Files created during use may be found in: Users\{User Name}\AppData\ (VISTA) or by using the Search utility to find the BB6Prefs folder.

Updating or Upgrading

* If you are upgrading from an earlier version of Big Business, uninstall the prior version as follows: backup your data file or and/or move it to a safe location, then, run Add/Remove Programs (Start > Settings > Control Panels) to uninstall.

Installation and Registration

To install, run bb60x.exe by double-clicking the downloaded file, or by clicking Install on the CD splash screen. To install Client, run bb60xcl.exe by double-clicking the downloaded file, or clicking Explore This CD from the CD splash screen and navigating to the Client60 folder. Using the default settings is recommended; just click Next.

* Installation should be performed by an Administrator-level user.

To register:

* purchase online from www.bigbusiness.com/bbstore
* call Big Business Sales at (877) 970-0022
* contact one of the Qualified Big Business Consultants listed at: www.bigbusiness.com/consultants.html.

Getting Help

* In Big Business, help is available by pressing the F1 function key or from the Help menu.

• On the Web: http://www.bigbusiness.com

• Big Business Technical Support: (925) 274-9568, Monday to Friday, 8am to 4pm Pacific Time

• email support@bigbusiness.com

New Fixes and Features

To view the Solutions database entry listed in parentheses (####):
Go to http://www.bigbusiness.com/solutions/####
Or, enter the number in any Solutions Search (e.g. see Online Help in the File menu)

6.1.1 Fixes:
- AppleScript update
- PDF Driver update
- Auto-Build Extended Cost
- Open Items on Purchase Orders, sorted by Vendor (Detail) to use Line Item ETA
- Edit menu access from modal Comment windows

6.1.1 Features:
- Purchase Order layouts including Due Dates (ETA's)
- PDF Printer for 64-bit Vista

6.1.0 Fixes:
- Purchase Order Prefs Boilerplate checkbox deactivates
- Populate Default change does set Company Card as modified
- Populate Default does not show Wait Cursor
- Purchase Order Status calculation updated

6.1.0 Features:
- Invoice forms for printing with Discount and Balance
- Groups for Multi-Warehouse Locations
- Auto-Complete Purchase Order for a Location Group
- Buy Report by Warehouse Group

- Option to lock Ship To when using Load Addresses
- Vendor Order Number on the Bill printouts
- Updated ODBC Access
- Q&A for Multi-Warehouse variance
- Item search criteria on the Item-Location QuickSearch

6.0.9 Fixes:
- Date column on Item Commissions on Paid Invoices (Summary) Report
- Paid calculation on Item Commissions on Paid Invoices Report
- When Below on Item Status Reports
- Problems sorting or selecting Item Listing of more than 32,000 entries
- Pick List overriding Advanced Print Option Destination
- Quote modified by viewing Profit tab
- Report headers clipped by printing alignment
- Sales Orders print rows with zeros

6.0.9 Features:
- Secure Passwords (6097)
- Cost on the Inventory Sales Analysis Report
- Customer Card QuickFind for Last Purchases
- Add Ctrl-Delete as a shortcut to remove Line Items
- Items on Invoices, Current Cost, Report added
- Lock Ship To when using Load Addresses
- Unpaid versions of Item Commission Reports
- Automatic correction for Item Adjustment from negative Qty On Hand

6.0.8 Fixes:
- Re-label Order At Least and When Below on Item Card
- Expand Permissions for ShipInfo table for ODBC
- Accounts Receivable Aging Reports ignore Finance Charges (6088)
- Deleting a Check from a Check Run does not reset Vendor
- Error connecting FedEx Ship Manager via ODBC Add-On
- Import Error files are not double-clickable

6.0.8 Features:
- Accounts Receivable Aging (Summary) Report
- Load Addresses on Quotes and Invoices
- Invoices, sorted by Invoice Field (Summary) Report
- Load Addresses fields in QuickSearches
- Show Sales Order Number on Hold/Place dialog
- Item Commissions on Paid Invoices (Summary) Report

6.0.7 Fixes:
- Contact Custom Field Labels don't move on Resize
- Incorrect column header in Export of Items on Invoices by Salesperson Report
- Darkened windows in Mac OS X 10.5
- Items in a Build should alert for duplicate or self
- Cost error duplicating a Quote with blank lines
- Updated Vendor 1099 Template

6.0.7 Features:
- Item includes Commission Percentage on Item Card, Imports, Export, and QuickChange
- Item Commissions on Invoices Paid (Detail) Report
- Sales Order forms for printing Pro Forma and Commercial Invoices
- UPS Tracking function in the ODBC Add-On
- FedEx Tracking function in the ODBC Add-On
- Employee Preference to Deselect Default Field on Cards (6098)
- Printing of Folder Notes
- Line Items Sorting on Quotes, Orders, and Invoices

6.0.6 Fixes:
- Buttons too tall on Check Print OK dialog
- Multi-Warehouse Qty On Hand cut off on Invoice
- Plain Appearance issues on Sales Order and Build Item
- Custom Font not used in Item Finder
- Buttons on QuickSearch dialog are not focusable
- Charges label missing on Credit Card Reconciliation
- Automatic emailing of PDFs blocked by Mac OS X 10.5.4
- Delete on General Journal window broken
- Misc. Checks show up to be printed
- ODBC Updates blocked by locked records
- Page Setup reset when printing labels

6.0.6 Features:
- Items, by Customer (Last Year Comparison) Report
- Optional tracking of Purchase Average Cost
- Customer Discount % in QuickSearch, QuickChange, and Export
- Built Item Components window prompts to Update Cost
- Optional Column Sorting in Define Build/Bundle
- Open Built Sales Order QuickFind check for recursive Builds
- Multi-Warehouse Sort Order entries on Warehouse Card
- Multi-Warehouse Inventory Sales Analysis Report
- Allocate Builds updates after Build (BOM) Substitutions
- Pro Forma and Commercial Invoices added in Sales Order layouts
- Data File automatically adds a Segment
- Built-In Backup automatically disconnects Users

6.0.5 Fixes:
- Locking Fields don't display edits
- Employee Access controls don't display correctly
- Date on Transfer doesn't use Custom Font
- Type Ahead on Item Finder resets too soon
- Type Ahead on Item Finder needs to support asterisk, etc.
- Crash printing a General Journal entry
- Date Searches don't always highlight Default button
- Transfer Descriptions should update on Bank Account change
- Customer Open Invoices ignores Finance Charges
- Date Stamps on Folder Notes, sorting of old entries
- Error printing from Invoice List with Print In Notes, Payments
- Department Listing should default to select from list

- Multi-Warehouse can mishandle On Holds
- Turning Off Allocate Builds does not update Available or Needed
- Duplicating Quote does not use Quotes Use Cost settings
- Maximize should be disabled for internal windows
- Windows can appear darkened
- Large Font when printing Labels or Lists, from Client for Windows

6.0.5 Features:
- Database Engine update
- Purchase Order Receipts Report
- Load Address fields in Sales Order Custom Form
- Contact Listing updated with Item Finder
- Customer Code included in Customer Transactions, Export
- Department Listing should focus on list
- Verify Quantities on Item QuickChange
- Application Name in Company Card, for Windows
- Item Comment in Purchase Order and Bill QuickSearch (6042)
- Automated Backup for Big Business Server

6.0.4 Fixes:
- GoTo from Search List does not switch Employee Card
- Printing Reports from Searches may ignore Print settings
- Default buttons too tall on Mac OS X 10.5
- ODBC User can block Big Business Client User
- Item Types can be damaged
- Problem Printing a Receive Money record
- Problem Printing a Line-Item transaction without Line Items
- Keyboard Shortcuts broken in QuickChange dialog
- Problem enabling Allocate Builds with Partial Sales Orders
- Font color on Note Send dialog
- All Access checkbox misplaced
- Windows Vista crash printing Item Card
- Error on sorted Deposit
- Printing from a QuickSearch can crash
- Printing from a QuickSearch may misalign Comments
- Other Charges not updating during entry in Windows
- Some Default buttons too tall for Leopard
- Special Costing for duplicate Items on Bills extraneous
- Credit Limit not updating during entry in Windows
- Sales Order Status sometimes not updated for net-zero
- Employee Access buttons for Export, etc., don't toggle

6.0.4 Features:
- Accounts Payable Aging with Search and As Of
- Accounts Receivable Aging with Search and As Of
- QuickChange for Other Charges in the Sale Order QuickSearch
- QuickChange for Department
- QuickSearch for Department Name

6.0.3 Fixes:

- Return key does not select on some pop-ups
- Labels on Bill Payment Tab and Category Tab
- Account Group not loading during Setup
- Register Reports error on Mac OS X
- UPS shipping charges not displayed correctly
- Cosmetic issues in Setup
- Recall screen not updated
- Report Templates don't load on Windows Vista
- Error when Bill Posting Comments too long
- Wait Cursor needed in longer Reports
- Note Subject and Location headers conflict on Item Card
- Registration should allow a lesser number of Users
- Printing Alignment on some Forms and Reports
- Buttons on Schedule Payment window clear calendar days
- Make A Payment to Vendor Comments have font problem
- Auto-Complete of Purchase Order skips Detail Description
- Inventory Turnover Rate Report
- Unapplied on Receive Money mislabeled
- Recall window too small in Searches
- Allocation cut off on Expanded tab of Sales Order
- Default buttons too tall
- Item Finder Type Ahead not remembering sorted column
- Find Bill, Export, only includes Schedule Date in Detail

6.0.3 Features:
- Adding Payment on Invoice should use current date
- Recall screen should sort by Name
- Item Finder alternate to Item Listing
- Remove confirmation when deleting a Line Item

6.0.2 Fixes:
- Select Field Labels should not change color
- Cosmetic problems on Customer Terms, Comments dialog
- Modifiable Categories on Invoices and Bills erratic
- QuickSearch GoTo button initially disabled
- Sort Order on Vendor History missing
- Edit or Delete of Reconciliation does not update correctly
- Split Categories on Make A Payment not updating correctly

6.0.2 Features:
- Up and Down Arrow support on QuickSearches (6022)
- Up and Down Arrow support on Histories
- Command-O to Open a selected record in Find or History

6.0.1 Fixes:
- Barcode Settings window mislabeled
- Line Item Comment label on Quote, Order, and Invoice
- Auto-Select numbers in the Customer and Item Prefs
- Last Payment Date formatted incorrectly on Customer List
- Open Purchase Orders, by Open Items by Customer removed

- Account Listing sort by Account Type broken

6.0.1 Features:
- Check For Duplicates on Item Import
- Remove restrictions on Import file selection
- Setup Checklist window updated
- New Appearance options

6.0.0 Fixes:
- Customer Statements omit Country from address
- Large Font Invoices don't use Unit Price display settings
- Sort Order button on Checks To Print dialog not responding
- Mailing Address on Deposit Ticket too short
- Customer Since date not entered when Converting from Contact
- Error changing Customer on Locked Invoice creates endless loop

6.0.0 Features:
- Support for Scroll Wheel in Quick-Searches
- Email Address on Employee Card
- Larger Display Format entries in Number Formats for larger values (6089)
- Keyboard Shortcuts for Yes/No Dialogs (6093)
- Command Drag any window (6020)
- Spell Checker on Item Card (6019)